

## FOUN001 Academic English I

### Section 1: General Information

#### 1.1 Administrative Details

Subject:	Academic English One
Code:	FOUN001
Stream	All streams
Points	12
Pre-requisite	None

#### 1.2 Subject Workload

Number of timetabled hours per week	Number of Personal study hours per week	Total workload hours per week
One lecture and three tutorials	At least 4	At least 8

#### 1.3 Pre-requisites

Students are **not** required to have undertaken a pre-requisite subject.

#### 1.4 Other resource requirements

List specialist facilities and/or equipment required for the delivery of this subject:

Access to the Student Learning Centre, The Robertson Library and any other of the university libraries and computer labs
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### Section 2: Academic Details

#### 2.1 Subject Overview

In FOUN001 Academic English One students will develop and extend their English skills from previous study of English so that they can write, read, listen and speak more competently for the purposes of preparing for FOUN 002 Academic English Two

#### 2.2 Learning Objectives and Outcomes

The aims of this paper are to provide students with the necessary knowledge and skills to successfully progress to study Academic English Two (FOUN002). In accordance with University of Otago Literacy Policies, "students will develop sufficient fluency in English in an academic context to enable the student to develop discipline literacy or literacies."

By the end of this paper students will be able to:

1. Produce learning journal entries
2. Orally present a summary to the class
3. Understand the importance of paraphrasing
4. Understand the dynamics of group work
5. Write in the report, explanation and argument genres
6. Comprehend and take notes in a lecture

7. Comprehend a range of academic texts
8. Demonstrate an ability to write comprehensibly, using accepted English grammar and punctuation

### 2.3 Subject Content

For each of the learning outcomes, the content is:

#### Learning Outcome 1

- Write 4 reflective learning journals focused on aspects of learning  
Develop the ability to make critical, intelligent and relevant observations on aspects of the course.

#### Learning Outcomes 2 and 3

- Develop the ability to comprehend and summarise an academic article
- Understand and apply the requirements of an oral delivery
- Understand how to reference an author
- Prepare a relevant power point presentation

#### Learning Outcome 4

- Produce a researched report on a given topic
- Work in groups of 3 or 4
- Understand the format and style of an academic report.

#### Learning Outcome 5

- Analysis of question and key words
- Logical development of ideas
- Use of concrete relevant evidence
- Understand report, explanation, and argument essay writing genres and structures

#### Learning Outcome 6

- Be able to listen to an academic lecture and take effective notes
- Be able to accurately answer comprehension questions from the notes.

#### Learning Outcome 7

- Address the credibility of arguments, authors and evidence
- Be able to read and comprehend academic articles in the specific subject areas

#### Learning Outcome 8

- Communicate effectively in English by utilising basic academic writing standards which include: spelling, punctuation, syntax: paragraph and essay format including topic sentences and supporting evidence, referencing, understanding and avoiding plagiarism.

### 2.4 Teaching Method/Strategies

This subject is conducted in face to face classes. Content will be delivered within a lecture/tutorial environment using a variety of teaching strategies (e.g. set exercises, in-class discussion, working with a partner, group work, on-line research) to ensure a high level of student engagement. Working by themselves and in a group situation will develop independent work habits and time management to meet deadlines. The skills of research will be introduced.

Use will be made of students' ICT skills including presentation and word processing software. Turnitin software will be used to identify plagiarised content with the aim of raising awareness and identifying possible consequences of unreferenced material.

## 2.5 Assessment

Assessment Type	When	Weighting	Learning Outcomes Assessed
Internal	Week 3 6 8 10, 5 8 9 10 12	8% 4% 12% 8% 8%	1 5 8 4 6 7 8% 8%
Final Examination	Week 13	60%	2 3 5 8

### 2.5.1 Assessment Strategy

Assessment will include a variety of methods from timed tests, oral presentations, participation in discussions and group work, and prepared research report.

### 2.5.2 Hurdle Requirement

In order to pass this paper, students must get a final mark of 55. If a student scores between 50 and 54 in the final exam they will be offered a special exam.

### 2.5.3 Assessment Details

Assessment	Content/ Format	Time	Details
Internal Assessment Task 1 4%	Essay writing test	50 minutes	A 5 paragraph essay written in 50 minutes based on a seen text
Internal Assessment Task 2 Oral summary presentation 8%	An oral presentation of a summarised academic article	Up to 15 minutes with a class discussion	Present an oral summary of an academic article. Lead a discussion after the presentation
Internal Assessment Task 3 Reflective learning Journals 8%	4 journal entries on selected subjects	Every 2 weekss	Write 4 journal entries critically analysing progress
Group Research Report 12%	A group project researching a chosen topic	4 weeks	To produce an academic report of high quality presentation using a prescribed format
Listening test 8%	Comprehension of an academic lecture	40 minutes	To listen to an academic lecture excerpt, then answer questions from notes..

## 2.6 Prescribed and Recommended Reading

Prescribed Text: In-House produced workbook

Recommended Reading: Use of the Independent learning Centre and the University of Otago libraries.

Websites: University of Otago Library databases.

### 3. Subject Details

Lecture and tutorial format, with Extra English classes twice a week for identified students

#### 3.1 Weekly Schedule

One lecture and three tutorials, plus consultation times depending on need and numbers.

## WEEKLY OUTLINE

Week	Lecture	Tutorial 1	Tutorial 2	Tutorial 3	Assignment Due
1	The Seminar	Advanced Presentation Skills, Seminar Requirements and topic choice.	Resource gathering.	Resources Checklist and seminar planning.	
2	WK 2 Summary Writing	LIBRARY VISITS WILL TAKE PLACE SOME TIME THIS WEEK. Reporting Verbs and note taking in class, resource checking.			
3	Wk3 Critical analysis of written texts	Analysing written texts.	Analysing written internet texts.	Analysing student's own written texts for seminars.	
4	Wk4 Referencing/ Academic Integrity and Turnitin	Reference List and In-text referencing exercises.	Written Text Critical Analysis.	Seminar workshop.	
5	Wk 5 Summary and Critical Analysis Test	Seminar workshop on structural devices.	Seminar visual resource checkpoint.	Rehearsal of seminars.	Summary and Critical Analysis Test 10%.
6	Wk 6 Time Management, Study Skills and Stress Control – Deans	Seminar Presentations.	Seminar Presentations.	Seminar Presentations.	Seminars start 15%.
7	Wk 7 Research Discussion Essay:	Seminar Presentations.	Seminar Presentations.	Seminar Presentations.	
8	Wk 8 Deconstructing an Essay	Discussion research essay workshop based on student's seminar.	Discussion research essay workshop based on student's seminar.	Critical Analysis of visual and electronic media Exercises.	
<b>Recess</b>					
9	Wk9 Documentary note taking OR Close Reading of forms – Deans	Writing of research essay.	Research Essay. Introduction and two body paragraphs Checkpoint.	Research Essay workshop.	
10	Wk 10 Proofreading and Editing	Proofreading.	Turnitin Checkpoint.	Final Research Essay Workshop.	

<b>11</b>	<b>Wk 11 Exam Practice - Discussion Essay</b>	Summary Writing Practice.	Critical Analysis workshop.	Exam Essay Workshop.	Research Essay 15% Due Monday before 12.00pm
<b>12</b>	<b>Wk 12 Exam Practice – Reading / Summary Writing</b>	Exam preparation. Summary writing and critical analysis.	Exam essay writing revision based on sample exam.	Practice exam feedback.	
<p><b>EXAM</b>  Exam to comprise of one written summary (up to 200 words), and one critical review (up to 350 words) based on the provided readings, plus one Discussion essay (approx 500 words)</p>					